COMMISSION
APPLICATION PACKET

Completed applications must be submitted to the ASB Office by Friday, May 27 by 4pm

- NOTICE -
Before you apply - be advised that for the 2016-2017 school year, Student Government/Leadership will be a 3rd period class! Make sure this will fit into your schedule!

Included in this Packet:

- List of Commissioner Positions
- What is ASB?
- Selection Information
- Application
- Constitution--with detailed descriptions of positions
- Teacher Recommendation Forms
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<th>Elected or Appointed</th>
<th>ASB Officer Positions</th>
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What is ASB?

What is ASB?
When you ask a student what ASB is, you'll never get the same answer twice. ASB stands for Associated Student Body. In reality, every student in good standing at Newport Harbor High School is a member of the “Associated Student Body”. What we refer to when we say ASB is the group of students that is selected and elected to represent the entire student body. This is the student government of NHHS.

What does ASB do?
ASB is responsible for many objectives, three of which are:
1. Providing student activities
2. Managing the finances of the student groups on campus
3. Representing the voice of Newport Harbor students to staff, school district, and community.

These three objectives all support the #1 goal of Newport Harbor ASB: to achieve 100% student involvement at NHHS.

What does it take to be on ASB?
ASB members must be leaders. The qualities of a good leader include honesty, trustworthiness, responsibility, reliability, willingness to work hard, humility, respect for both adults and fellow students, and school pride. You must have at least a 2.0 GPA, be in good academic standing, and maintain high academic and personal standards, both on and off campus.

How does someone get on ASB?
- The ASB Executive Board is elected every spring and serves through the following spring. The executive board members are ASB President, ASB Vice President, ASB Secretary, and ASB Treasurer.
- Class officers serve for a year. Class officers represent their respective classes. Seniors, Juniors, and Sophomores elect a President and a Vice President in the spring, while Freshman elect their representatives in September.
- Commissioners are selected after the spring elections by the Executive Board. Commissions specialize in areas including technology, rallies, publicity, etc.
- All members of the student government support each other in their work and are expected to help each other in the preparation, setup, and clean up of all activities.

What if I want to be involved without being in ASB?
ASB is always looking for ways to get students involved. If you want to be in a competition at lunch, perform in a rally, help decorate for a dance, or do anything that is ASB related, please come see us in the ASB Office. That is why we are here: to help you make your experience at Newport Harbor High School better.

Even more than this, as a Newport Harbor student you have a very important power: the power to vote. When you vote, you are choosing the students who will serve you for the next year. Candidates who run for offices are usually well-known. But why are they well known? Is it because they make good decisions, are responsible, and are hard workers? Or is it simply because they look or dress a certain way, or belong to a certain group? Your dances, rallies, and activities are only as good as the ASB that plans them. Your ASB is only as good as the members you choose.

How do I find out more?
To find out about ASB’s roles and functions, getting into ASB, or getting involved in anything at Newport Harbor, ask someone who is in ASB or ask Ms. Via in the ASB Office. We are here to serve Newport Harbor High School. That’s our job. That’s ASB.
Selection Information

Friday, May 27th —
This is the last day to turn in your Appointed Position /Commissioner application to the ASB Office. The completed application includes the application form with the responses to the questions. Be sure to devote time to your application and list all of your strong points, achievements, and ideas. Talk about all of the positions in which you are applying.

Monday, May 30th through Friday, June 3rd —
The selection team will be reading all applications and creating the interview list. Make sure your application is as strong as possible. If you are unfamiliar with any of the four ASB Executive Board members, please feel free to approach them at any time during school and introduce yourself!

Not all applicants will be interviewed. Interviews will be given based on the following criteria;
- Written application
- Past leadership experience and positive school participation
- GPA
- Attendance/discipline record
- Teacher recommendations — You will need to select two of your teachers that will complete and submit finished recommendation forms to Ms. Via or the ASB OFFICE by Monday, May 30th at 4pm. 8th graders must have their teacher recommendations postmarked by this date.

Wednesday, June 8th —
An email and/or letter will be sent to applicants informing them whether they have made it to the interviewing process. These applicants will then sign up for an interview time in the ASB Office.

Monday, June 13th through Tuesday, June 14th—
Interviews will be conducted in the ASB room at NHHS. Be sure to arrive five minutes early for your interview. Each interview will last between five and ten minutes. Be sure to have any ideas about how you could impact the student body in the position for which you are applying.

Please note that there are currently 22 Appointed/Commissioner positions available on the ASB cabinet! Apply today! Incoming Freshman, Sophomores, Juniors and Seniors are encouraged to apply!

Good Luck!
If you have any questions, please feel free to contact Ms. Via
Please read and initial each of the following statements:

- All elected and appointed members must uphold the highest standards of Newport Harbor High School ASB. Members are both leaders and role models. I understand that any students not maintaining high personal, academic, and behavioral standards both on and off campus may forfeit his/her office. 

- I agree to attend all meetings and functions of the ASB that may be before school, at lunch, after school and in the evenings.

- I have read the ASB Constitution attached to this packet and found at http://nhhs.nmusd.us

- I understand that I am subject to all of the rules and regulations of the Newport-Mesa Unified School District and the policies of the NHHS ASB Constitution. I am especially aware of the requirement that all members of the ASB Executive Council maintain a minimum 2.0 GPA throughout their term of office and may not acquire more than one discipline demerit throughout the entire school year.

- I understand that by not attending ASB events and even being absent from ASB class can greatly affect my grade.

*Many ASB events take place in the evening. You will need to provide your own transportation to these events.

- If selected, I pledge to fulfill all of the duties required of my position as outlined in the Constitution.

Candidate Signature ___________________________ Date ___________________________

Parent Signature ___________________________ Date ___________________________
Name: ___________________________________________  Grade next school year: _________

Please answer the following questions as thoroughly as possible. Don’t be shy about bragging, you are trying to sell yourself. Above all, be honest! (may be typed on a separate sheet)

1. Are you willing to speak in front of the entire student body? ________

2. Are you willing to participate in rallies and possibly dress in costume? ________

3. Are you willing to give up your lunch time to help facilitate lunchtime activities? ________

4. Are you willing to attend home sporting events? ________

5. List all of the extracurricular activities you are currently involved, in or outside of school – clubs, sports, etc. List what role you have in that activity and how you have contributed.

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6. What are three specific ideas you have from ASB/NHHS for next year? (This can be anything, for any commission area. Do not say “suggestion box”.)

1. ____________________________________________
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2. ____________________________________________
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3. ____________________________________________
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7. How do you balance your responsibilities? (school & extracurricular)

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8. Why are you the most qualified candidate for the position you are applying for.

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9. List the reasons you are applying for this position.

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10. Give some specific ideas for dance themes or pep rally activities:

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Once again, the first process for applicants will be the written application, so please put some thought into your responses. Good luck, and thank you for participating in this process.
CONSTITUTION OF THE ASSOCIATED STUDENT BODY OF NEWPORT HARBOR HIGH SCHOOL

ARTICLE I
NAME, MASCOT, AND COLORS

Section 1 The name of this organization shall be the Associated Student Body of Newport Harbor High School.

Section 2 The mascot shall be the Sailor (or “Tar”).

Section 3 The colors shall be navy blue and grey.

ARTICLE II
PURPOSE

The purpose of the Associated Student Body shall be to promote school spirit, encourage and support school activities, be inclusive of all NHHS students in a variety of activities, stimulate high ideals for education and democracy, foster positive relationships among students, faculty, administration and the Board of Education, and to uphold the traditions of Newport Harbor High School.

ARTICLE III
MEMBERSHIP AND PRIVILEGES

All Students enrolled in Newport Harbor High School shall be members of the Associated Student Body, subject to its rules and entitled to its privileges.

ARTICLE IV
EXECUTIVE CABINET AND OFFICERS OF THE ASB CABINET

Section 1 The Executive Cabinet of the Associate Student Body shall be the President, Vice-President, Secretary and Treasurer.

Section 2 ASB Cabinet

A. The ASB Cabinet (Leadership Class) shall consist of the (4) Executive Cabinet, the Officers of the Associated Student Body, the Presidents and Vice Presidents of the Freshman, Sophomore, Junior and Senior classes, Student Senate President, Inter-Club Council President and Vice President, (2) Board of Education Representatives, Historian, Activities Commissioner, Boys Athletics Commissioner, Girls Athletics Commissioner, (3) Communications Commissioner, Dance Commissioner, Elections Commissioner, Fine Arts Commissioner, Fundraising Commissioner, Pep/Spirit Commissioner, (2) Technology Commissioners, Publications Commissioner and Publicity Commissioner.

B. The duties of the ASB Cabinet shall consist of the general promotion and supervision of all the student body activities. These duties include handling elections of ASB Executive Cabinet and Officers, Class Councils and Student Senate. These duties also include
approval of all student body activities, promoting and producing rallies, spirit weeks and dances, and handling all financial business of the Associated Student Body.

C. All members of the ASB Cabinet shall be voting members, except the presiding officer who may vote only in the case of a tie.

ARTICLE V
STUDENT GOVERNMENT

Section 1 The ASB Cabinets, the Class Councils, Inter-Club Council, and Student Senate shall all be classified as the Student Government.

Section 2 All Members of the ASB Cabinet of the Associate Student Body shall serve until the end of the year.

Section 3 Class Councils

A. Each class shall elect a Class Council consisting of the Class President and Vice President and up to ten councilmembers. A faculty advisor will oversee each Class Council meeting.

B. Class Councils shall meet monthly, serve until the end of the school year and shall be elected at the beginning of the year.

C. The duties of the Class Council shall be to supervise and promote activities and projects of the individual class and to uphold and maintain the traditions of the class.

D. The Class Council will be in charge of the dance, Prom, the year the students are juniors.

E. The Class Council will be in charge of the planning and execution of any senior activities and designating a class gift at the end of the class’ senior year.

Section 4 Inter Club Council

A. The Inter Club Council shall consist of one representative selected by the members of the various student clubs. Inter Club Council members shall serve for a one-year term and may be re-elected/appointed by the various club members. The presiding officers of the Inter-Club Council shall be an appointed position and named Inter-Club Council President and Vice President.

B. The purpose of the Inter Club Council shall be to represent the student population as a communication link between the administration and the students of Newport Harbor High School. ICC will participate in the planning and implementation of given student body activities pertaining to all NHHS Clubs and Organizations.

C. The Inter Club Council shall conduct quarterly meetings and serve until the end of the school year.

D. The Inter Club Council President and Vice President may establish committees within the council if it is to be chaired by ASB cabinet members.
Section 5  Student Senate

A. The Student Senate shall consist of two representatives from every third period class at NHHS. The Student Senators shall be elected by majority vote in their third period class. Student Senators shall serve for a one-year term and may be re-elected/appointed by the third period class. The presiding officers of the Student Senate shall be an appointed position and named Student Senate President.

B. The purpose of the Student Senate shall be to represent the entire student population as a communication link between the administration and the students of Newport Harbor High School.

C. The Student Senate President shall conduct monthly meetings and serve until the end of the school year.

ARTICLE VI
INTERPRETATION OF THE CONSTITUTION

The ASB Cabinet shall interpret this constitution for the Associated Student Body of Newport Harbor High School.

ARTICLE VII
ADMINISTRATIVE APPROVAL

Because the power of this constitution is granted to the Associated Student Body by the Principal and the Board of Education, and their power is in turn granted by statute of the State of California, all decisions and activities of the student government are subject to the approval of the Principal or his/her designated representative(s). The Principal, as the representative of the Board of Education, is responsible for the welfare of the students.

ARTICLE VIII
RECALL

A special recall vote by students shall be called by the ASB Cabinet upon the petition of ten (10) percent of the segment of the entire Associated Student Body eligible to vote for the office in question. A two-thirds majority of eligible voting students shall be required to recall an elected member of student government.

ARTICLE IX
AMENDMENTS

Section 1 Any member of the Associated Student Body may propose constitutional amendments. Proposed amendments shall be put to a vote of the Associated Student Body if they are first passed by a two-thirds vote of the ASB Cabinet. Amendments shall be ratified by a simple majority of the voting members of the Associated Student Body.

Section 2 Administration may propose changes to the constitution. These constitutional changes shall be put to a vote of the member of the ASB Cabinet and if a two-thirds vote for the amendment to be ratified.
BY – LAWS
TO THE CONSTITUTION OF THE ASSOCIATED STUDENT BODY OF NEWPORT HARBOR HIGH SCHOOL

ARTICLE I
QUALIFICATIONS OF STUDENT GOVERNMENT OFFICERS

Section 1 The ASB President and ASB Vice President shall be a member of the Senior class, and the ASB Secretary and ASB Treasurer shall be members of the Senior or Junior classes. The Presidents and Vice Presidents of the Freshman, Sophomore, Junior and Senior classes must be members of the class they represent. The Student Senate President and the ICC President shall be members of the Senior or Junior classes. The (2) Board of Education Representatives shall be members of the Senior Class. The Historian, Activities Commissioner, Boys Athletics Commissioner, Girls Athletics Commissioner, (3) Communications Commissioners, Dance Commissioner, Elections Commissioner, Fine Arts Commissioner, Fundraising Commissioner, ICC Vice President, Pep/Spirit Commissioner, (2) Technology Commissioners, Publications Commissioner and Publicity Commissioner shall be members of the Senior, Junior or Sophomore Classes.

Section 2 A student running for an ASB office or class office, must have maintained a minimum grade point average of 2.0 the semester prior to running for office and may receive no grade of “F” and no more than one “D”. These standards must be maintained during tenure. One quarter of probation may be allowed.

Section 3 A student running for ASB or class office, or applying for an appointed position must have no more than one “U” in citizenship and/or work habits in the semester prior to elections/appointment. Any action which violates Education Code 48900 (reasons for suspension) shall result in ineligibility of the candidate. Upon election or appointment to office, these standards must be maintained. The student may also not incur more than 15 hours of detention per year or have an outstanding history of attendance problems (cuts, excessive absences, tardies) as determined by the ASB advisor, the administration and school policy.

Section 4 ASB and class officers are expected to be knowledgeable about school rules and regulations pertaining to student conduct and to set the proper example for other students to follow. A history of disciplinary violations, coupled with requests from school officials to adhere to school rules is grounds for removal or suspension from office. Possession or use of alcoholic beverages or any controlled substance on campus or at any school function will result in immediate resignation or removal from office.

Section 5 No student shall be eligible to hold office after attending high school for more than four years.

Section 6 In the event of a vacancy in any elected office, except that of ASB President, the candidate with the next highest amount of votes will be asked to fill the vacant office. Should the candidate refuse, or is not able to fill the office for any reasons, a special election will he held. If the former officer ran unopposed in the election, there will be a special election to fill his/her office. In the event of a vacancy in any ASB appointed office, an appointive election will he held for the appropriate office.
Section 7  If a student, while holding one office, chooses to run for another office, he/she must first submit to the ASB Cabinet his/her written promise to resign from his/her former office if elected to a new office. No one shall hold more than one office simultaneously.

Section 8  A committee composed of the Director of Student Activities, the executive board (4 students), the student that holds the current position and one (1) administrator shall be responsible for the interpretation and enforcement of rules and regulations pertaining to eligibility of candidates and elected and appointed student leaders of the school. This committee will then submit their recommendations to the administration.

Section 9  Applicants for the Publications Commissioner will have the approval of the newspaper (Beacon- online) staff, yearbook (Galleon) staff or TV Video Production (Tar TV) staff. This officer will be selected by the ASB cabinet, along with one student representative and advisor from one of the above programs.

Section 10  All ASB Cabinet members must be committed to attending ASB Camp during the summer, unless a valid reason can be given.

Section 11  All (4) Class Presidents and Vice Presidents must be members of the graduating class they represent.

Section 11  The Girl’s Athletics commissioner- must be a current and upcoming member of a girl’s athletics team and must be a member of the upcoming Sophomore, Junior, or Senior Class.

Section 12  The Boy’s Athletics commissioner- must be a current and upcoming member of a boy’s athletics team and must be a member of the upcoming Sophomore, Junior, or Senior Class.

ARTICLE II
DUTIES OF OFFICERS

Section 1  The President of the Student Body shall preside at all meetings of the ASB Cabinet. He/she shall preside at all assemblies and other school programs unless otherwise stipulated. He/she is responsible for executing the constitution along with the Director of Activities. He/she shall be a voting member of the ASB Cabinet only in case of a tie.

Section 2  The Vice President of the Student Body shall assume duties of the President in case of his/her absence, ineligibility, unwillingness, or inability to fulfill them. He/she shall be in charge of the ASB card sales, be in charge of the ASB with the President, and be the official ASB Cabinet representative to the Inter-Club Council.

Section 3  The Secretary of the Student Body shall take minutes of all business meetings of the ASB Cabinet and provide typed copies to those people designated by the Cabinet. He/she shall maintain orderly files for the Cabinet, and all records and correspondence of the ASB shall be under its direction.

Section 4  The Treasurer of the Student Body shall have charge of all ASB finances. He/she shall present all disbursement requests for the ASB funds to the Cabinet. He/she shall handle all money collected in school and fund drives with the Sales and Fundraising Commissioners. He/she sees that all club and class monies are channeled through the
ASB treasury. He/she shall present periodic ASB financial reports, including income and expenditures, directed by the Cabinet.

Section 5  The **Pep/Spirit Commissioner** of the Student Body shall be in charge of matters concerning school spirit, pep, and tradition. He/she shall be the liaison between the ASB Cabinet and the Pep Squad. He/she shall organize all pep assemblies and rallies. He/she shall also be responsible for promoting/implementing school spirit activities.

Section 6  The **Athletics’ Commissioners (2)** shall represent the athletic programs of the school, shall coordinate and promote such activities through the Associated Student Body, and shall work closely with the Athletic Directors. They shall be responsible for attending a minimum of one game/meet for each and every sport while each season. They shall be in charge of weekly reports on the sports of the week. They are required to keep and understand the league constitution. The Boys’ Athletics’ Commissioner shall be in charge of campus beautification.

Section 7  The **Publicity Commissioner** of the Student Body shall be in charge of publicizing school activities on the marquee, display windows, on social media, and on various bulletin boards. He/she will be responsible for the placement of posters at all other NMUSD schools, local businesses, and for the removal of posters once events have past.

Section 8  The **Activities Commissioner** of the Student Body shall organize, coordinate, and preside at all ASB assemblies and other activities not handled by the ASB President or Pep Commissioner. He/she shall be responsible for the storage, maintenance, and inventory of all non-athletic ASB equipment. This individual will also be responsible for coordinating the involvement of all organizations in ASB related activities.

Section 9  The **Communications Commissioner (3)** shall be the liaison between the ASB Cabinet and the administration, community, and students. He/she shall promote good communication to students, and parents. He/she shall be the student in charge of the morning announcements and see that each communications period is worthwhile for the student body. They shall be the editor-in-chefs of the social networking pages. One Commissioner focuses on each; Instagram, Facebook, and SnapChat.

Section 10 The **Presidents and Vice Presidents** of the **Senior, Junior, Sophomore and Freshmen Classes** shall administrate the activities of their respective classes and shall represent them in the ASB Cabinet. These officers will all conduct monthly meetings with the respective class councils and are responsible for securing a faculty member as class advisor.

Section 11 The **Inter-Club Council President and Vice President** shall administrate the activities of the ICC, shall preside at its quarterly meetings, and shall represent it on the ASB Cabinet.

Section 12 The **Student Senate President** shall administrate the activities of the Student Senate, shall preside at its monthly meetings, and shall represent it on the ASB Cabinet.

Section 13 The **Elections Commissioner** shall administrate the activities in connection with the election of students to, but not limited to, dance courts, ASB Cabinet, and Constitutional changes with the support of the ASB President and/or Vice President.
Section 14  The **Publications Commissioner** shall represent the newspaper, yearbook and TV broadcast. The representative will provide monthly reports to appropriate news outlets, will write all ASB Correspondence, foster faculty/ASB relationships, thank you letters, etc. The representative shall provide an additional communicative channel between the ASB cabinet, the school newspaper, the yearbook, video production and the community.

Section 15  The **Fine Arts Commissioner** shall represent the interests of the Fine Arts Department and shall provide an additional communicative channel between the ASB Cabinet and the performing arts. They shall be responsible for auditioning vocalists or musicians to perform the national anthem and or “America the Beautiful” at all major ASB events.

Section 16  The **Technology Commissioner(s)** (2 or 3) shall be responsible for producing all ASB videos, playing music at all ASB activities, organizing the ASB website, taking photos at ASB events and will act as the liaison between ASB and Video Production.

Section 17  The **Fundraising Commissioner** shall be responsible for creating worthwhile events that raise funds for the entire student body. He/she will work along with the Treasurer to ensure that moneys collected from fundraising events go toward the general student body. This individual will also coordinate the involvement of outside vendors for all ASB events. He/she will also be responsible for updating the fundraising calendar and for notifying all organizations as to whether a fundraiser has/not been approved by the ASB Cabinet and the School Administrators. They shall also be in charge of balloon grams and any other Leadership Class fundraisers.

Section 18  The **Historian** will document all ASB activities from an insider perspective using photography, video and by collecting artifacts for the time capsule. They will be responsible for putting together and end of the year slide show and video (with the help of the tech commissioners) for the ASB banquet. The Historian will also be responsible for posting images and information on the ASB group page on Facebook.

Section 19  The **Dance Commissioner** shall be responsible for organizing and managing the Homecoming Dance, the Winter Formal and all gym dances. They shall also collaborate with committee chairs for all subsequent dances. This includes, but is not limited to, the establishment of a budget, securing entertainment and decorations for dances, and adherence to the decisions of the ASB Cabinet with regards to the dances.

Section 20  The **School Board Representatives (2)** shall server as a liaison between the administration, community, school board, ASB Cabinet and students. These individuals will attend all school board meetings, attend PTO meetings in the absence of the Director of Activities, reads and understands all school board material and communicates school policies to the general student body.

**ARTICLE III**

**ELECTION OF OFFICERS**

Section 1  Election procedures and dates that are not in conflict with existing policy shall be determined by the ASB Cabinet and/or Administration.

Section 2  Voting shall be a privilege reserved for the existing Freshman, Sophomore and Junior classes. In cases of a special election during the year, Seniors may vote.
Section 3  Voting shall be by digital or paper ballots. The ballots shall be counted by Administration and/or by teachers, or by computerized system. A member of the Associated Student Body will be present. No one shall administer voting or count ballots who is a candidate for office or who is related to a candidate.

ARTICLE IV
ASSOCIATED STUDENT BODY DISBURSEMENTS

Section 1  No ASB funds may be spent without the approval of both the ASB Cabinet and the school administration.

Section 2  Prior to the expenditure of any ASB funds, an ASB disbursement form must be filled out and signed by an authorized officer (if any) and the advisor of the organization to be charged. Then the disbursement and request must be approved by a majority vote of the ASB Cabinet and signed by an ASB officer. Final approval must then be secured from the administration with the signature of the principal, or his/her designated representative before the expenditures are made.

Section 3  Goods and/or services requiring payments from student body, class, club or other organization funds are not to be ordered without prior approval of both the ASB Cabinet and school administration.

Section 4  The ASB Treasurer shall be responsible for the formation of the ASB budget and shall be responsible for the investigation and initial approval of each budget for the various organizations and accounts within the Associated Student Body. Throughout the year, the ASB Treasurer shall be responsible for the evaluation of each organization’s disbursements and aware of the status of each account. He/she shall make recommendations to the Cabinet concerning disbursements, which the Cabinet may accept at the request of any member of the committee or cabinet. Individual items concerning the school’s finances may be brought up for discussion before the entire Cabinet. He/she shall make a weekly report concerning the school’s finances.

ARTICLE V
ASB CARDS

The price of the ASB cards and the benefits received from them shall be determined by The ASB Cabinet.

ARTICLE VI
ATHLETIC AWARDS

Section 1  Recipients of letters and other awards given in recognition of outstanding athletic achievement shall be determined by the Athletic Directors.

Section 2  The approved awards of Newport Harbor High School shall be given only in interscholastic sports.

Section 3  Eligibility requirements for receiving athletic awards are as follows:

A.  Be a member in good standing of the Associated Student Body and be an authorized holder of a valid ASB card.
B. Meet all eligibility requirements of Newport Harbor High School. A student declared ineligible for athletic competition forfeits his/her right to an athletic award.

Section 4 A student shall at all times abide by the rules and regulations governing the wearing of athletic awards and jackets in order to receive additional awards.

Section 5 The rules and regulations governing the wearing of athletic awards are as follows:

A. A letter is to be considered the property of the school until the student withdraws or graduates, at which time, it becomes the property of the individual to whom the letter has been awarded.

B. A student may not loan his/her letter to any other student within the student body for the purpose of being worn.

ARTICLE VII
ORGANIZATIONS

Section 1 Only those clubs whose constitutions and charter applications are approved by the A S B Cabinet, the school administration, and the Board of Education shall be chartered by the Associated Student Body.

Section 2 Each club must reapply for charter status at the beginning of each school year.

Section 3 New clubs may be chartered at the beginning of each semester.

Section 4 All ASB organizations must receive approval from the ASB Cabinet and/or the Newport Harbor High School administration before making financial obligations. Money earned by ASB organizations must be spent for the benefit of the students of Newport Harbor High School unless specifically permitted in advance by the ASB Cabinet and the administration.

ARTICLE VIII
AMENDMENTS TO THE BY-LAWS

Any member of the ASB Cabinet or the Administration may propose amendments to the By-Laws and shall be ratified by a simple majority vote of the Cabinet.

ARTICLE IX
EQUALITY FOR ALL STUDENTS

The Newport-Mesa Unified School District Governing Board along with Newport Harbor High School is committed to providing equal opportunity for all individuals in education. District programs, activities, practices, and employment shall be free from discrimination, harassment, intimidation, and bullying based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression; the perception of one or more of such characteristics; or association with a person or a group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance within a school under the jurisdiction of the Superintendent.
2016 ASB Appointed Commissioner- Teacher Recommendation

Student’s Full Name: __________________________________________________

Desired ASB Position: _________________________________________________

Teachers, please take a min. to evaluate your student. This confidential Teacher Recommendation Form must be turned into Ms. Via’s MAILBOX or the ASB Office no later than **Monday, May 30** by 4pm. If you are mailing this, please address as follows:

**Attention: Jette Via- ASB Director**

**NHHS- 600 Irvine Ave.**

**Newport Beach, CA 92663**

**DO NOT GIVE THIS TO A STUDENT TO TURN IN.**

Teacher & School: ______________________________________________________

In What Class did you meet this student? _______________________________

Please rate the student (5 being excellent, 1 being horrible):

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Is any reason that you feel this student should or should not be part of the NHHS Leadership Class? Please feel free to explain:

Teacher Signature: __________________________ Date: __________________________
2016 ASB Appointed Commissioner- Teacher Recommendation

Student’s Full Name: __________________________________________________

Desired ASB Position: _________________________________________________

Teachers, please take a min. to evaluate your student. This confidential Teacher Recommendation Form must be turned into Ms. Via’s MAILBOX or the ASB Office no later than Monday, May 30 by 4pm. If you are mailing this, please address as follows:

Attention: Jette Via- ASB Director
NHHS- 600 Irvine Ave.
Newport Beach, CA 92663

DO NOT GIVE THIS TO A STUDENT TO TURN IN.

Teacher & School: ____________________________________________________

In What Class did you meet this student? _______________________________

Please rate the student (5 being excellent, 1 being horrible):

Attitude: 1 2 3 4 5

Citizenship: 1 2 3 4 5

Work Ethic: 1 2 3 4 5

Flexibility: 1 2 3 4 5

Creativity: 1 2 3 4 5

Is any reason that you feel this student should or should not be part of the NHHS Leadership Class? Please feel free to explain:

Teacher Signature: Date: